



407-447-9100  
407-770-0200 Fax

### PCS TITLE ORDER FORM PROPERTY INFORMATION

Property Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
Property ID # or Legal: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
Estimated Closing Date: \_\_\_\_\_ Sales Price: \_\_\_\_\_  
Escrow Deposit Held By: \_\_\_\_\_ Amount: \_\_\_\_\_

### SELLERS INFORMATION

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Phone: \_\_\_\_\_  
Marital Status: \_\_\_\_\_ Is this a mail away? \_\_\_ Yes \_\_\_ No To where? \_\_\_\_\_  
Listing Agent Name: \_\_\_\_\_ Company: \_\_\_\_\_ Commission: \_\_\_\_\_  
Agent Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Transaction Fee: \_\_\_\_\_ HOA \_\_\_ Yes \_\_\_ No MTG Payoff \_\_\_ Yes \_\_\_ No 1<sup>st</sup> 2<sup>nd</sup> Both  
HOA Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Dues: \_\_\_\_\_  
Lender Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Loan #: \_\_\_\_\_  
Lender Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Loan #: \_\_\_\_\_

### BUYERS INFORMATION

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Phone: \_\_\_\_\_  
Marital Status: \_\_\_\_\_ Is this a mail away? \_\_\_ Yes \_\_\_ No To where? \_\_\_\_\_  
Buyers Agent Name: \_\_\_\_\_ Company: \_\_\_\_\_ Commission: \_\_\_\_\_  
Agent Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Transaction Fee: \_\_\_\_\_ Pest Needed: \_\_\_ Yes \_\_\_ NO Already ordered? \_\_\_\_\_  
Home Warranty: \_\_\_ Yes \_\_\_ No Company: \_\_\_\_\_ Cost: \_\_\_\_\_ Seller or Buyer Pays  
Survey: \_\_\_ Yes \_\_\_ No Mortgage Broker: \_\_\_\_\_ Phone: \_\_\_\_\_  
Loan Officer Name: \_\_\_\_\_ Lender Name: \_\_\_\_\_  
Loan Amount: 1<sup>st</sup> Mortgage: \_\_\_\_\_ 2<sup>nd</sup> Mortgage: \_\_\_\_\_ 2<sup>nd</sup> Lender: \_\_\_\_\_  
Home Owners Insurance Company: \_\_\_\_\_ Agent: \_\_\_\_\_ Phone: \_\_\_\_\_  
Comments:

Please send a copy of contract and last mortgage statements to facilitate ordering payoffs.

Office Closing At: \_\_\_ Main \_\_\_ BNR \_\_\_ Wind \_\_\_ CGate Other: \_\_\_\_\_